



# Buckland & Chipping Parish Council

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## MEETING No 334 of BUCKLAND & CHIPPING PARISH COUNCIL

### Parish Council Meeting

Monday 6th January 2025, 7.30pm at The Manor House, Buntingford

Present: Cllrs Robert Arkle (Chair), Penny Baxter-Newman (Vice), Helen Dauris, Jeff Kenyon,

Attending: Caroline Scott (Clerk)

### Minutes

Meeting opened 19:30

#### 334.1 Apologies for absence

To receive apologies for absence.

None

#### 334.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (including non-pecuniary, with the nature of the interest). Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.
2. To receive and consider members' written requests for dispensations for declarable interests (if any)
3. To grant any requests for dispensation as appropriate

None

#### 334.3 Minutes:

1. To confirm the minutes of Buckland and Chipping Parish Council Meeting [333 16<sup>th</sup> December 2024](#)

**Resolved** proposed Cllr J Kenyon, seconded Cllr P Baxter-Newman

#### 334.4 Reports to the Council

[Crime report December 2024](#) - noted

#### 334.5 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern.

None present

#### 334.6 Policies

1. [Financial Risk Assessment](#) – **Resolved**, proposed Cllr R Arkle, seconded Cllr J Kenyon,

#### 334.7 Planning

To receive a planning report on applications and decisions

None

### 334.8 Finance

1. To approve Asset Register – **Resolved** proposed Cllr R Arkle, seconded Cllr J Kenyon,
2. Unity Trust pre-payment card - ongoing
3. [Salt bin](#) purchase - £219.99 +VAT, 350ltrs, H 750 x W 725 x L 1200 - **Resolved** proposed Cllr P Baxter-Newman, seconded Cllr J Kenyon, unanimous
4. To authorise [payments of Invoices made in accordance with the budget](#). - **Resolved** proposed Cllr R Arkle, seconded Cllr J Kenyon
5. To approve Precept demand for 2025-26 – Looking at the agreed budget from December 2024 and considering the expected expenditure, a Precept Demand of £11495 was agreed **Resolved** Proposed Cllr J Kenyon, seconded Cllr H Dauris
6. [Bank Mandate](#) and use of BACS payments to be reviewed (item 7.10 Financial Regulations) – **Resolved** Proposed Cllr H Dauris, seconded Cllr J Kenyon, with no changes needed.

### 334.9 Reports from Working Parties and Committees

1. Harvest Fayre – Update and report from working party, 2025 summer fayre will need to be considered and confirmed for the March meeting, all working party meetings will need to be held 2 weeks prior to PC meetings to allow consideration of expenses. All expenses will need to be brought to council no later than the July PC meeting (7<sup>th</sup> July 2025).
2. Bonfire Night – Update and report from working party  
Bonfire event went as planned, fire, fireworks and food went off successfully. Unfortunately it was not cleared completely in a timely manner. There were items added to the fire too early in the year, letters had been sent to residents.  
We unsuccessfully constructed the new gas barbecues that need to be converted to be able to be used with bottled gas. To be actioned with a certified gas engineer.
3. Staff review date and location to be confirmed – 14<sup>th</sup> January 2025 19:30, The Old Rectory, Buckland.
4. VE Day Celebrations – 8<sup>th</sup> May 2025, aim to get the new barbecues up and running. JK to approach Tesco for community project support. Produce a program of timings. All items need to be brought to the March meeting.
5. Complaints have been received from parishioners in regards to the mud on the road and use of the Dog Park outside of permitted hours. – RA will contact Chipping Hall Farm, to gather more information
6. February Newsletter:
  1. to discuss content – Parish council meeting, events to publicise, Casual vacancies
  2. to agree an editor – Cllr P Newman & Clerk
  3. to agree delivery date as Saturday 1<sup>st</sup> February 2025

**334.10 To note items for future agendas:** and to receive any other items for future consideration – Salt delivery area.

**334.11 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 3rd March 2025, Manor House, Buntingford**

Meeting closed 21:28